BE IT KNOWN THAT THE CITY COUNCIL OF THE CITY OF GLADEWATER, TEXAS WILL MEET IN JOINT SPECIAL SESSION WITH GLADEWATER ECOMONIC DECELOPMENT CORPORATION BOARD OF DIRECTORS AT 519 E. BROADWAY AVENUE, GLADEWATER, TEXAS, ON THURSDAY, AUGUST 5, 2021, AT 6:00 P.M.

# CITY OF GLADEWATER CITY COUNCIL AND GEDCO BOARD OF DIRECTORS SPECIAL SESSION AGENDA AUGUST 5, 2021 6:00 P.M.

### **ITEM**

- I. CALL TO ORDER
  - a) Invocation
  - b) Pledge
- II. <u>CITIZENS COMMENTS</u>
- III. <u>UPDATE/REPORT</u> from Champion/Christus EMS
- IV. <u>CONSIDERATION</u> of awarding construction contract for ballpark retaining wall repair
- V. PRESENTATION of GEDCO proposed budget for fiscal year 2022
- VI. <u>COUNCIL & GEDCO JOINT WORKSHOP</u> to discuss strategic plan for future projects
- VII. ADJOURN

PERSONS WITH DISABILITIES WHO PLAN TO ATTEND THIS MEETING AND WHO MAY NEED AUXILLARY AIDS OR SERVICES ARE REQUESTED TO CONTACT JUDY VAN HOUTEN AT (903) 845-2196 AT LEAST TWO DAYS BEFORE THIS MEETING SO THAT APPROPRIATE ARRANGEMENTS MAY BE MADE.

I CERTIFY THAT THE ABOVE NOTICE WAS POSTED AT CITY HALL BY 12:00 P.M. ON FRIDAY, JULY 30, 2021.

WDY AN HOUTEN, CITY CLERK

Vanzini Construction LLC 712 E. LYNNWOOD LN LONGVIEW, TEXAS 75604

(903)399-4156

**ESTIMATE** 

07/06/2021

ROCKY D.HAWKINS
GLADEWATER,TX 75647
rockydean7@aol.com
(903)845-6151

| <u>ITEM</u> | DESCRIPTION                      | <u>AMOUNT</u> |
|-------------|----------------------------------|---------------|
| Project     | Gladewater Baseball stonewall    |               |
| Concrete    | Repair section of existing stone | e wall        |
|             | Supply materials and labor.      |               |

Total

\$6,400



# VANZINI CONSTRUCTION

HECTORYANCINI

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Instanced and Bonaled Residential Consumer



Sergio Roman 903. 371. 3410.

Ricky Tow

### Job Description

## Scope 1 - New Retaining Wall

- Installing a Retaining Wall and Removing the existing Retaining Wall
  - Measurements 200' long by 7' tall
  - Base Limestone, 2' wide 1' deep
  - Material New Keystone
- Installing a 1' of gravel with french drain behind the wall as well as greograde in every three lines.

Total Price - \$56,000.00

### Scope 2 - Existing Retaining Wall

- Removing the existing wall, cleaning the blocks and reusing them to build a new wall. Placing geograde every three lines, and gravel behind the wall for a french drain.
  - Measurements 200' long by 7' tall
  - Base Limestone, 2' wide 1' deep
  - Material Existing Keystone
  - o Total Price \$36,000.00

# Scope 3 - Retaining Wall Section

### Baseball Park

• Installing in the wall a concrete canal so the water runs for the reason that the retaining wall does not have a french drain installed.

### Total Price - \$4,000.00

- Repairing the area that is currently falling and Installing a new base if necessary, placing geograde every three lines, and gravel behind the wall.
  - Measurements 30' long by 7' tall
  - In the fallen section of the Retaining Wall the blocks will be removed, cleaned and reused.

Total Price - \$10,000.00

# **Ricky Tow**

From:

sergio roman <sergioroman4560@gmail.com>

Sent:

Wednesday, July 7, 2021 2:26 PM

To:

**Ricky Tow** 

Subject:

Re: Seasonal Landscaping

### Good afternoon,

I forgot to include this information in my previous email but we would be able to start at the end of this month and would finish the job in two weeks.

If you have any questions please let me know.

Thank you

On Tue, Jul 6, 2021 at 5:04 PM sergio roman < <a href="mailto:sergioroman4560@gmail.com">sergioroman4560@gmail.com</a>> wrote:

Good afternoon Sir,

I attached to the email the document with the job description and price. If you have any questions please let me know. Thank you



|                       |  | ACTUAL ACTUAL<br>EXPENSE EXPENSE<br>2017-2018 2018-2019 |   | AMENDED<br>BUDGET<br>2019-2020 | ACTUAL<br>EXPENSE<br>2019-2020 | APPROVED<br>BUDGET<br>2020-2021 | PROPOSED<br>BUDGET<br>2021-2022 |
|-----------------------|--|---|---|--------------------------------|--------------------------------|---------------------------------|---------------------------------|
|                       |  |   | 2018-2019   |                                |                                |                                 |                                 |
|                       | REVENUES   | To Select Gift State of the                             |   | Kim Bass, III iv               | 10 VI 15 10 6                  | Her Personal                    |                                 |
| 4110                  | Sales Tax Income   | 341,146   | 357,891   | 365,495                        | 365,500                        | 365,500                         | 365,500                         |
| 4110                  | Rental Income  | 13,300  | 14,300  | 10,000                         | 9,500                          | 7,600                           | 7,600                           |
| 4190                  | Dividend Income  | 1,427   | 1,470   | 1,500                          | 1,500                          | 1,500                           | 1,500                           |
| 4191                  | Interest Income  | 9,672   | 9,633   | 13,869                         | 13,500                         | 13,500                          | 7,500                           |
| 4191                  | TOTAL REVENUES   | 365,545   | 383,294   | 390,864                        | 390,000                        | 388,100                         | 382,100                         |
| Zara-construction and |  |   |   |                                |                                |                                 |                                 |
|                       | ECONOMIC DEVELOPMENT EXP   |   |   |                                |                                |                                 |                                 |
| 6101-a                | Central Statation Promotions   | 2,412   |   |                                |                                | •                               |                                 |
| 6103                  | Taylor's Buttercups Bakery & Cafe                                      | 9,000   | 0.704   | - 1                            | - 1                            |                                 |                                 |
| 6104                  | StewBabe's Grill   | - 1   | 9,721   | - 1                            | •                              |                                 |                                 |
| 6105                  | Texas Die Casting  | 0.500   | 41,478  | - 1                            |                                | •                               |                                 |
| 6178                  | Sunbelt Manufacturing  | 9,569   | 22,215  | - 1                            | -                              | - 1                             |                                 |
| 6192                  | Curb Appeal Program  | 10,000  | 40.000  | 2 000                          | 2 000                          | -                               |                                 |
| 6107                  | OT&I<br>Gladewater ISD   |   | 12,000  | 3,000                          | 3,000                          | 27 500                          | 20.000                          |
| 6108                  |  | 1   |   | 27,500                         | 27,500                         | 27,500                          | 30,000                          |
| 6109                  | USV, LLC   |   |   | 05 104                         | 10,200                         | 46 452                          |                                 |
| 6110                  | Undesignated Recruitment   |   | -   | 65,184                         | 5,612                          | 16,153                          | 42.000                          |
| 6172                  | Highway 271 & Loop 485 Project   | -   |   | 42,000                         | -                              | 42,000                          | 42,000                          |
| 6173                  | JNL Machine<br>Beatuiful Tribe   | 1   | 0.000   | 7,500                          | 0.000                          | -                               |                                 |
| 6180                  |  | 20,000  | 3,000   | 9,000                          | 9,000                          |                                 |                                 |
| 6193                  | Gladewater Library/Career Center                                       | 30,000  | •   | 3,000                          | 3,000                          | -                               |                                 |
| 6186                  | Targeted Infrastructure  | 400,000   | 400.000   | 04 540                         | 04.540                         | 400 000                         |                                 |
| 6186-F                | Targeted Infrasructure/Basebail Park                                   | 100,000   | 100,000   | 81,540                         | 81,540                         | 100,000                         |                                 |
| 6186-h                | Main Street District Impromements                                      | 44.050  | 9,920   | 45 000                         | 45.000                         | 45.000                          | 46.000                          |
| 6198                  | Chamber-Retail Recruitment & Retention  TOTAL ECONOMIC DEVELOPMENT EXP | 11,250<br>172,231                                       | 15,000  | 15,000                         | 15,000                         | 15,000<br>200,653               | 15,000<br>87,000                |
|                       | TOTAL ECONOMIC DEVELOPMENT EXP   | 172,201   | 213,334   | 253,724                        | 154,852                        | 200,000                         | 07,000                          |
| 100                   | PERSONNEL EXPENSES   |   |   |                                |                                |                                 | I DAVISE I                      |
| 6310                  | Salaries   | 71,773  | 71,773  | 64,800                         | 64,800                         | 64,800                          | 64,800                          |
| 6320                  | FICA & Medicare  | 5,938   | 5,830   | 4,980                          | 5,000                          | 4,980                           | 4,980                           |
| 6330                  | Personnel Cost Sharing w/City  | -   | -   | -                              | -                              | -                               |                                 |
| 6350                  | Retirement   | 6,000   | 6,000   | 6,000                          | 6,000                          | 6,000                           | 6,000                           |
| 6360                  | Federal Unemployment Tax   | 75  | 42  | 42                             | 42                             | 45                              | 45                              |
| 6340                  | State Unemployment Tax   | 74  | 32  | 41                             | 41                             | 45                              | 45                              |
| 6370                  | Health Insurance   | 2,640   | 4,440   | 5,150                          | 5,150                          | 5,500                           | 5,500                           |
|                       | Severance  |   | -   | -                              | 24,758                         |                                 |                                 |
|                       | TOTAL PERSONNEL EXPENSES   | 86,500  | 88,117  | 81,013                         | 105,791                        | 81,370                          | 81,370                          |
|                       | TRAVEL EXPENSES  | 1777  | 10 E S |                                | 1 1 1 1 1 1 1                  |                                 |                                 |
| 6440                  | Automobile Expenses  | 6.245   | 6,000   | 7,000                          | 7,569                          | 7,000                           | 7,000                           |
| 6410                  | Meals & Entertainment  | 212   | 1,281   | 1,000                          | 339                            | 1,000                           | 1,000                           |
| 6420                  | Lodging  | 398   | 2,097   | 1,200                          | 50                             | 1,200                           | 1,200                           |
| 6430                  | Training, Seminars, Conferences  | 714   | 4,995   | 6,000                          | 2,438                          | 4,000                           | 4,000                           |
| 6440                  | Trade Shows & Marketing  | 1   | 700   | 3,000                          | 2,400                          | 3,000                           | 3,000                           |
| 6450                  | TOTAL TRAVEL EXPENSES  | 7,569   | 15,073  | 18,200                         | 10,396                         | 16,200                          | 16,200                          |
|                       |  |   |   |                                |                                |                                 |                                 |
|                       | PROFESSIONAL SERVICES  |   |   |                                |                                |                                 |                                 |
| 6510                  | Accounting Expense   | 2,675   | 2,342   | 3,500                          | 3,500                          | 3,500                           | 3,500                           |
| 6520                  | Audit Services   | 4,500   | 5,000   | 5,000                          | 5,000                          | 5,000                           | 5,000                           |
| 6530                  | Legal & Professional Fees  | 15,388  | 8,072   | 9,000                          | 6,557                          | 9,000                           | 9,000                           |
| 6540                  | Business Info Ctr. Contribution  |   | •   | 300                            |                                |                                 |                                 |
| 6570                  | Industrial Park Signage  | 260   | 1,875   | 1,000                          | -                              | 1,000                           | 1,000                           |
| STREET, DON'T DEC     | TOTAL PROFESSIONAL SERVICES  | 22,823  | 17,289  | 18,800                         | 15,057                         | 18,500                          | 18,500                          |

CITY OF GLADEWATER PROPOSED GEDCO

|      |                                   | ACTUAL<br>EXPENSE | E EXPENSE | AMENDED<br>BUDGET<br>2019-2020 | ACTUAL<br>EXPENSE<br>2019-2020 | APPROVED<br>BUDGET<br>2020-2021 | PROPOSED<br>BUDGET<br>2021-2022 |
|------|-----------------------------------|-------------------|-----------|--------------------------------|--------------------------------|---------------------------------|---------------------------------|
|      |                                   | 2017-2018         |           |                                |                                |                                 |                                 |
| V    | OFFICE & OTHER EXPENSES           |                   |           |                                |                                |                                 |                                 |
| 6610 | Rent Expense                      | 4,400             | 4,800     | 4,800                          | 4,800                          | 4,800                           | 4,800                           |
| 6615 | Professional Dues/Memberships     | 1,055             | 2,131     | 3,000                          | 1,000                          | 3,000                           | 3,000                           |
| 6620 | Subscriptions                     | -                 | -         | 400                            | -                              | 200                             | 200                             |
| 6625 | Insurance Liability & Contents    |                   | -         | 2,000                          | -                              | 2,000                           | 2,000                           |
| 6630 | Office Expense                    | 499               | 2,096     | 1,200                          | 2,500                          | 2,000                           | 2,000                           |
| 6635 | Depreciation Expense              | 14,443            | 12,961    | -                              | 9,720                          |                                 |                                 |
| 6640 | Copier & Fax                      | 567               | 567       | 567                            | 567                            | 567                             | 567                             |
| 6645 | Repairs & Maintenance             | 270               | -         | 1,500                          | 500                            | 1,500                           | 1,500                           |
| 6650 | Telephone Expenses                | 1,879             | 963       | 2,300                          | 1,488                          | 1,500                           | 1,500                           |
| 6655 | Publicity                         | 12,913            | 17,317    | 39,086                         | 9,648                          | 38,810                          | 38,210                          |
| 6660 | Internet Service                  | 280               | 359       | 500                            | 500                            | 500                             | 500                             |
| 6662 | Janitorial                        |                   |           | 1,200                          | 1,200                          | 1,200                           | 1,200                           |
| 6665 | Website Setup & Maintenance       | 600               | 3,625     | 9,000                          | 5,546                          | 3,000                           | 3,000                           |
| 6670 | Cell Phone Expense                | 1,200             | 1,200     | 1,200                          | 650                            | 1,200                           | 1,200                           |
| 6675 | P.O. Box & Postage                | 174               | 375       | 600                            | 600                            | 600                             | 600                             |
| 6680 | Mowing & Property Maintenance     | 1,000             | 1,050     | 4,000                          |                                | 4,000                           | 4,000                           |
| 6695 | Gladewater Center for Comm Ed     | 4,335             | 4,383     | 12,000                         |                                | 2,500                           | 2,500                           |
| 6697 | Bad Debt Expense                  | 65,572            |           |                                |                                |                                 |                                 |
| 6700 | Contingency Reserve               | 1,952             |           | 4,000                          | -                              | 4,000                           | 4,000                           |
|      | TOTAL OFFICE & OTHER EXPENSES     | 111,139           | 51,827    | 87,353                         | 38,719                         | 71,377                          | 70,777                          |
|      | TOTAL EXPENSES                    | 400,262           | 385,640   | 459,090                        | 324,815                        | 388,100                         | 273,84                          |
|      | OTHER INC- GAIN ON SALE OF ASSETS | 128,791           | 1,705     |                                |                                |                                 |                                 |
|      | NET AVAILABLE FUNDS               | 94,074            | (641)     | (68,226)                       | 65,185                         |                                 | 108,253                         |